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Refund policy – ALP Cohort.

Global Visionaries (GV) recognizes that some participants may leave the program prior to completion and has established a refund policy to apply to these circumstances. Expenses incurred for items such as training, airfare, culture nights, homestays and retreats are in most cases not recoupable and therefore GV has limited ability to provide refunds to departing participants. For this reason, we encourage participants to obtain trip cancellation/interruption insurance. Global Visionaries' refund policy is as follows:

ALP Program Fee:

- **Early Departure:** participants who choose to leave the program prior to September retreat, are entitled to a refund minus the application fee. Participants who choose to leave the program after September retreat but prior to November 30, are entitled to a refund of 50% of their tuition. Participants who choose to leave the program between December 1 and February 28, are entitled to a refund of 25% of their tuition.
- **Late Departure: other than as described for Personal/Illness Departures, students withdraw after February 28 will receive no program refunds and will still owe any outstanding program fees to GV.**
- **Personal/Illness Departure:** participants who leave the program after September retreat for serious personal reasons such as illness or family emergency should meet with GV program staff and if appropriate, request a deferral of their participation to a program in a subsequent year.
 - **Deferral:** there is a \$250 nonrefundable administration and retreat participation fee required to defer. Any remaining balance greater than \$250 will be applied toward the subsequent year's tuition.
- **Violation Departures:** regardless of their departure date, students who are removed from the program for violations of GV rules or program requirements are not entitled to any refunds
- **Nonrefundable Items:** in no case will GV refund scholarship funds awarded to participants, money raised through fundraising in GV-sponsored events, such as wreaths or coffee sales, or personal costs incurred by participants or families in preparation for the program.

Junior Leader Travel Cost: junior Leader travel cost is billed separately with ALP program fee, so this part of the policy is applied to junior leader travel cost only.

- After airline reservations have been made, no travel related fees will be refunded for any reason, including, but not limited to, voluntary withdrawal, sickness or family emergencies, summers schools, security concerns, or any other reason. However, the participant will instead gain

Global Visionaries is incorporated in the State of Washington as a 501(c) (3) nonprofit. Donations are tax-deductible as allowed by law. EIN#71-0872239. Global Visionaries has not provided any tangible goods or services to the donor in consideration of this contribution.



young leaders,
global impact.

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ownership of the airline ticket(s) purchased in their name. If for any reason the airline is unable to administer the airline ticket(s) to the individual participant, Global Visionaries will refund any applicable airfare paid in lieu of the ticket.

- Before airline reservations have been made, travel related fees will be refunded minus \$100 to cover administrative costs.

Global Visionaries Cultural Immersion Experience Cancellation Policy – applied to Junior Leader Travel Cost only.

GV reserves the right to cancel or reschedule a program and/or cultural immersion if circumstances, as determined by GV in its sole discretion, so warrant. Examples of events that may cause a cancellation or rescheduling include but are not limited to extreme currency fluctuations, natural disaster, insufficient enrollment in the program, or political instability.

In the event that the trip is cancelled or rescheduled after airline reservations have been made, participants will not receive a refund for the cost of the airfare or the booking deposit. The participant will instead gain ownership of the airline ticket(s) purchased in their name. If for any reason the airline is unable to administer the airline ticket(s) to the individual participant, Global Visionaries will refund any applicable airfare paid in lieu of the ticket.

Each participant, upon departure from the program, will be required to complete and return an exit form. **Refunds will be made within 30 days of receipt of the form.**

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