



2524 16th Ave S, Room 206
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globalvisionaries.org

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Refund policy – Spring Cohort.

Global Visionaries (GV) recognizes that some participants may leave the program prior to completion and has established a refund policy to apply to these circumstances. Expenses incurred for items such as training, airfare, culture nights, homestays and retreats are in most cases not recoupable and therefore GV has limited ability to provide refunds to departing participants. For this reason, we encourage participants to obtain trip cancellation/interruption insurance.

Global Visionaries' refund policy is as follows:

- **Early Departure:** participants who choose to leave the program prior to December 1, are entitled to a refund minus the application fee. Participants who choose to leave the program between December 2 and January 31 are entitled to a refund of 80% of their tuition, less any cost incurred in their airfare. Participants who choose to leave the program between February 1 and 30 days prior to departure are entitled to a refund of 40% of their tuition, less any cost incurred in their airfare.
- **Late Departure:** participants who choose to leave the program within 30 days prior to trip departure are not entitled to a refund other than as described for Personal/Illness Departures.
- **Personal/Illness Departure:** participants who depart the program after February 1, but prior to travel to Guatemala, for serious personal reasons such as illness or family emergency should meet with GV program staff and if appropriate, request a deferral of their participation to a program in a subsequent year.
 - **Deferral:** deferral is only an option for participants who are not graduating seniors. There is a \$350 nonrefundable administrative fee required to defer. Any balance greater than \$350 on their account will be applied toward the subsequent year's tuition. If the decision is made not to travel after a deferral request has been approved by GV, funds will be refunded according to the departure policies described above. The refund amount will be based on the date of the participant's communication of their decision to not participate that year or the previous year, whichever date was latest in the program sequence.
- **Violation Departures:** regardless of their departure date, participants removed from the program for violation of GV rules or program requirements are not entitled to any refunds. If the infraction occurs while traveling to, from or within Guatemala, the participant will be required to pay all costs, including room, board and travel relating to the return to their home state.
- **Nonrefundable Items:** in no case will GV refund scholarship funds awarded to participants, money raised through fundraising in GV-sponsored events, such as wreaths or coffee sales, or personal costs incurred by participants or families in preparation for the program.

Global Visionaries is incorporated in the State of Washington as a 501(c) (3) nonprofit. Donations are tax-deductible as allowed by law. EIN#71-0872239. Global Visionaries has not provided any tangible goods or services to the donor in consideration of this contribution.



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Global Visionaries Cultural Immersion Experience Cancellation Policy.

GV reserves the right to cancel or reschedule a program and/or cultural immersion if circumstances, as determined by GV in its sole discretion, so warrant. Examples of events that may cause a cancellation or rescheduling include but are not limited to extreme currency fluctuations, natural disaster, insufficient enrollment in the program, or political instability.

If a program and/or cultural immersion experience is cancelled or rescheduled by Global Visionaries within 90 days prior to travel date, a refund will be provided less \$1,000 of fees you have paid. \$1000 is kept by Global Visionaries to cover administrative costs and program services provided prior the trip.

If a program and/or cultural immersion experience is cancelled or rescheduled by Global Visionaries within 60 days prior to travel date, a refund will be provided less \$1,400 of fees you have paid. \$1400 is kept by Global Visionaries to cover administrative costs and program services provided prior the trip.

If a program and/or cultural immersion experience is cancelled or rescheduled by Global Visionaries within 30 days prior to travel date, a refund will be provided less \$1,750 of fees you have paid. \$1,750 is kept by Global Visionaries to cover administrative costs and program services prior the trip.

In the event that the trip is cancelled or rescheduled after airline reservations have been made, participants will not receive a refund for the cost of the airfare or the booking deposit. The participant will instead gain ownership of the airline ticket(s) purchased in their name. If for any reason the airline is unable to administer the airline ticket(s) to the individual participant, Global Visionaries will refund any applicable airfare paid in lieu of the ticket.

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Acknowledgement of Refund and Cancellation Policies

Each participant, upon departure from the program, will be required to complete and return an exit form. **Refunds will be made within 30 days of receipt of the form.**

I, _____, hereby acknowledge that I have read, understand, and accept the refund and cancellation policies as stated in this agreement

Parent/Guardian Name (please print): _____

Participant Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

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